



SAPIENZA
UNIVERSITÀ DI ROMA

INTRODUCTION TO THE ERASMUS+ CALL 2023/2024

Faculty of Civil and Industrial Engineering

WHAT IS Erasmus+?

Erasmus+ is the European Union programme for education, training, youth and sport, in force for the period 2021-2027

Erasmus+ allows students to spend 2-12 months at one of our Faculty's Partner Universities throughout Europe. There are approximately 360 scholarships available in different fields of study

Erasmus+: MAIN FEATURES

- Students can carry out the Erasmus + mobility for a total period that does not exceed **12 months** for each study cycle (Bachelor's, Master's, PhD programmes and specialization school)
- The activities eligible for mobility are:
 - Attendance of learning activities (courses) and passing of the related assessment tests (exams);
 - Preparation of the degree and/or doctoral thesis;
 - Curricular internship (only if provided for by the study plan).

Erasmus+: ECONOMIC CONTRIBUTIONS 1/2

EU Contribution disciplined by the regulations of the new Erasmus program (2021/2027).

It depends on the type of mobility (Long mobility or Short mobility for PhD students) and related to the cost of living in the Country of destination

Programme Countries

GROUP 1 = cost of living HIGH:

Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden, **350,00 euros per month**

GROUP 2 = cost of living MEDIUM:

Austria, Belgium, Cyprus, France, Germany, Greece, Malta, Netherlands, Portugal, Spain
300,00 euros per month

GROUP 3 = cost of living LOW:

Bulgaria, Croatia, Estonia, Latvia, Lithuania, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Czech Republic, Turkey, Hungary
250,00 euros per month

Erasmus+: ECONOMIC CONTRIBUTIONS 2/2

Sapienza supplementary contribution

MUR supplementary contribution (on the basis of the economic condition, ISEE)

Travel Grant Green

+

Integration for students with disabilities and/or with special needs

MUR contributions will not be paid to students who are enrolled after the first year onwards the regular duration of degree programme (fuori corso)



ERASMUS+ CALL 2023/2024

ACADEMIC REQUIREMENTS

In addition to the General Requirements:

- Students should have acquired a number of CFUs **in excess of 1/5** of those acquired up to the expiry date of the Call
- Students should have acquired a minimum of 9 cfu if enrolled in the first year of a Master's Degree (except for students enrolled in the Master's Degree in Civil Engineering)

BEFORE THE APPLICATION...

- **Find** the destinations available and pertinent to your Degree course.
- **Check** the Academic Offer on the websites of the respective Partner Universities.
- **Agree** with the **RAM** on the training project ("Proposal of Learning Agreement" form)

ATTENTION: Proposals of Learning Agreement containing less than 18 cfu per semester to be recognized, will not be taken into consideration (except proposals to carry out thesis activities)

AVAILABLE DESTINATIONS

ISO	Codice Ist.	Nome Istituzione	Cognome docente	Nome docente	Codice area	Nome Area	Nazione	Posti disponibili	Durata out	Livello	Requisiti lingua
AT	A INNSBRU08	MCI - MANAGEMENT CENTER INNSBRUCK G.M.B.H	Bub- bico	Robe- rto	0711	Chemi- cal engine- ering and proces- ses	AUSTRIA	3	5	1,2	English: TOEFL iBT 85, TOEFL PBT 550, IELTS 6.0, Cambridge English Advanced

APPLICATION 1/3

- **Online application** available at the link:
<https://relint.uniroma1.it/candidatura/login.aspx>
- **For each destination (max 3)**
 - Fill in the "Proposal of Learning Agreement" form, **signed by the Academic Responsible for Mobility (RAM)**, as well as the Supervisor in the case of mobility for the preparation of the thesis project

APPLICATION 2/3

Upload:

- a valid identity document
- **A "Proposal of Learning Agreement" form for each destination chosen duly signed by the RAM** (and the Supervisor in the case of mobility for the preparation of the thesis project)
- **Linguistic certification** (only in the case provided for by art. 2.4.2 "LINGUISTIC TEST EXEMPTION")
- Study Plan

APPLICATION 3/3

ATTENTION:

- The "Proposal of Learning Agreement" forms relating to the selected destinations **must be combined and attached as a single pdf file**, as the system accepts only one attachment. Uploading a new file will automatically delete the previously uploaded file.
- For the submission of the application, the use of the **institutional e-mail account** (surname.matricola@studenti.uniroma1.it) **is mandatory**.

FINAL PROJECT DURING THE ERASMUS MOBILITY

- **Can I work on my Final Project during the Erasmus mobility?**

Yes.

- It is necessary to consult with the Bilateral Agreement Promoter to verify if the Partner University is willing to accept thesis students
- It is mandatory to already have a Supervisor (*Docente Relatore*) in Sapienza
- The «Proposal of Learning Agreement» should be signed by **both your RAM and your Supervisor**

During the Erasmus mobility, the student prepares his thesis work. For this activity, **a part** of the credits reserved for the thesis are directly recognized.

The dissertation and the graduation take place in Italy

PAY ATTENTION TO PRIORITIES

- Students can apply to 1-3 destinations. It is compulsory to specify what the priority order is.
- The order of priorities will be a binding criterion for the assignment of the destination.

DESTINATION X (2 available seats)	
Student A	Winner
Student B (priority 1)	Winner
DESTINATION Y (1 available seat)	
Student B (priority 2)	
Student C	Winner

DURATION OF THE MOBILITY

- **Are the months of the grant indicated in the Call binding?**

Generally not. The period of stay abroad can be shortened or extended, prior agreement by the Partner University. However, the extension period is not always funded.

- **How long can I stay on Erasmus?**

The student has the possibility to study abroad for up to 12 months within each cycle/level of study (24 months for single-cycle degrees).

LANGUAGE REQUIREMENTS 1/5

- Is it mandatory a language certificate **to apply**?

Yes:

To apply to the Call, a minimum level of linguistic proficiency, at least equal to **level B1**, of the Common European Framework of Reference for Languages (CEFR) recognized by the Council of Europe
<https://www.coe.int/en/web/common-european-framework-reference-languages>

linguistic competence must be demonstrated **for the language in which the teaching activity will mainly take place**

LANGUAGE REQUIREMENTS 2/5

- Is it mandatory to take the **CLA test** ?

Yes, each candidate, before concluding the online application, must take the language assessment test(s) at the CLA.

Are **exempted** students:

- native speaker of the language chosen for the mobility
- bilingual where the second language is the one chosen for the purposes of mobility
- who achieved a minimum level of linguistic proficiency equal at least to **level B1**,
- enrolled in study programmes entirely taught in English (*if English is the language required for the purposes of the mobility*)
- who obtained a high school diploma from an international high school recognized by the MUR

LANGUAGE REQUIREMENTS 3/5

- Students who already passed the CLA test for the Erasmus+ Call 2022/2023 but who do not intend to take advantage of this exemption can choose to take the test again. In this case, the new result obtained (minor, superior or failed test for the language in which the test is repeated) will replace the previous one

LANGUAGE REQUIREMENTS 4/5

- I am assigned an Erasmus destination. Is the language certificate mandatory to leave?

That is up to the Partner University

- As a rule, Partner Institutions require a minimum level of language proficiency:
 - In some cases they require an official certificate
 - In other cases, they settled for self-certifications or unofficial certificates
- **The language certificate must be obtained within the deadline set by the Partner Institution (see Partner University's website).**

LANGUAGE REQUIREMENTS 5/5

ATTENTION:

- The information in the Call may not be updated.
- *In any case, the student is responsible for achieving the language requirement required by the Host Institution within the set times (see website!)*
- The Host Institution **may refuse to accept** a student who does not have the required language level, **even if he/she is awarded the Erasmus scholarship.**

THE PROPOSAL OF LEARNING AGREEMENT 1/5

(step by step)

Proposta di Learning Agreement

(modulo valido solo ai fini della domanda di candidatura)

Proposal of Learning Agreement

(Form to be used only for application to the Erasmus+ Call)

Studente - Student

1. Personal and Academic datas

Cognome - Last name	
Nome - First name	
Data di nascita - Date of birth	
Anno di corso - Year of study	
Corso di laurea - Degree course	
Semestre di partenza - Semester of mobility	
Crediti totali ottenuti alla data di presentazione della domanda - Total number of credits obtained at the submission of the application	
Numero di crediti previsti dall'ultimo Piano di Studi approvato, al completamento del primo semestre dell'A.A. 2022/2023 - Number of credits expected by the last approved Study Plan upon completion of the first semester of the A.Y. 2022/2023	

THE PROPOSAL OF LEARNING AGREEMENT 2/5

(step by step)

2. Partner University (all the information are available in the list of available destination table)

Università di destinazione - *Partner University*

Nome <i>Name of Institution</i>	
Codice Erasmus <i>Erasmus Code</i>	
Codice Area <i>Area Code</i>	
Docente Promotore <i>Bilateral Agreement Promoter</i>	

THE PROPOSAL OF LEARNING AGREEMENT 3/5

(step by step)

I. PROGETTO DI STUDI PROPOSTO

Table A: Study programme abroad

Component ¹¹ code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [autumn / spring] [or term]	Number of ECTS credits to be awarded by the receiving institution upon successful completion	Language of instruction (for each exam)
				Total:

3. Teaching Activity in the Partner University (Table A) – Sapienza exams, recognized at the end of the mobility, according to your Study Plan (Table B)

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad
NB no one to one match with Table A is required.

Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Semester [autumn / spring] [or term]	Number of ECTS credits
			Total:

THE PROPOSAL OF LEARNING AGREEMENT 4/5

(step by step)

II. REQUISITI LINGUISTICI / LINGUISTIC REQUIREMENTS

Lingua di svolgimento dell'attività didattica presso l'università di destinazione <i>Language of teaching activity</i>	
---	--



Higher Education

Qualora non sia esonerato per uno dei motivi sottoelencati, lo studente dovrà obbligatoriamente sostenere presso il CLA il test nella lingua indicata.
If not exempted for one of the reasons listed below, the student must compulsorily take the CLA test in the language indicated.

(art.2.4.3 ESONERO TEST LINGUISTICI) Sono esonerato dal test del CLA per uno dei seguenti motivi (indicare la motivazione)

Exemption CLA test (mark the motivation)

☐ sono madrelingua nella lingua dell'attività didattica / *mothertongue in the language of the teaching activity*

☐ ho un certificato pari almeno livello B1 nella lingua dell'attività didattica/certificate of at least B1 level in the language of the teaching activity

☐ sono iscritto a un Corso di Studio interamente impartito in lingua inglese (solo se l'inglese è la lingua dell'attività didattica)/*attending a Degree totally taught in English (only if English is the language of the teaching activity)*

☐ ho conseguito il Diploma di scuola secondaria superiore presso un liceo internazionale riconosciuto dal MUR / *I graduated at an international High School recognized by MUR*

☐ ho ottenuto, durante il periodo di mobilità svolto nell'A.A. 2022/2023, un livello minimo di competenza linguistica pari al livello B1 mediante attestazione di livello di competenza linguistica rilasciata dal Centro Linguistico dell'Università ospitante (nella lingua dell'attività didattica) / *I got, during the mobility period in 2022/2023, a certificate of linguistic competence for minimum level of B1 issued by the Language Center of the Host University (in the language of the teaching activity)*

☐ Sono bilingue (la seconda lingua è quella prescelta ai fini della mobilità) / *I am bilingual (in the language of the teaching activity)*

4. Linguistic Requirement:

- Specify the prevalent language in which the Teaching Activity will be held
- Specify the reason of exemption from taking the CLA test (declarations will be verified by the Erasmus Office)

THE PROPOSAL OF LEARNING AGREEMENT 5/5

(step by step)

firma DELLO STUDENTE / signature of THE STUDENT

firma RAM (Responsabile Accademico della Mobilità)

5. Signatures

SOLO IN CASO DI MOBILITÀ PER TESI / ONLY IF THESIS IS INCLUDED IN THE TEACHING ACTIVITY

Nome e Cognome del Docente Relatore / Name and Surname of the Sapienza Supervisor:

firma Docente Relatore / signature of the Sapienza Supervisor

Si ricorda che allo studente è consentito sostenere il test presso il CLA al massimo per due lingue.

Student is allowed to take the CLA test for a maximum of two languages.

FORMULATION OF THE RANKINGS

Academic Merit: 0 - 100 points

- **Up to 50 points** to the fraction of **credits** obtained within the application delivery and recorded in InfoStud within the deadline of the call, compared to the expected credits according to the latest Study Plan approved, at the end of the first semester 2022/2023;
- **Up to 50 points** to the fraction in thirtieth of the **average grade**, normalized to the average grade of the course of study, of the exams verbalized within the application delivery and recorded in Infostud within the deadline of the call. The credits and the year of registration will be weighted (reducing the average grade of examinations of students out-of-course and repeating students of one thirtieth per year off and repeating year);

I HAVE BEEN ASSIGNED AN ERASMUS DESTINATION: WHAT SHOULD I DO?

- The Erasmus Office will provide for your nomination
- **Check** on the Host University's website how to apply and what the **deadline** to apply is.
- Follow the instructions provided by the Host University and by the Erasmus Office;
- **Wait** for the Letter of Acceptance from the Host Institution.

RENOUNCEMENT OF MOBILITY

- Students assignee of an Erasmus destination must accept the assigned mobility within the following 7 calendar days from the date of publication of the final ranking.
- Failure to comply with the 7-day deadline will be understood as a waiver.
- All unassigned destinations will be made available to eligible but non-winning students according to the merit ranking.

LEARNING AGREEMENT 1/2

- **The Learning Agreement is a contract between the student, the Host University and Sapienza.**
- **The RAM's approval** commits the student's Board of Study to recognize the educational credits obtained abroad in compliance with the Learning Agreement.
- **The Learning Agreement is signed only for the students who have been assigned a destination.**
- The «**Proposal of Learning Agreement**» form must be presented during the application. It is a commitment to sign, if the student is assigned a destination, the following Learning Agreement.
- The Learning Agreement must be consistent with the «Proposal of Learning Agreement».

LEARNING AGREEMENT 2/2

- **The student must fill in the Learning Agreement online, from the student's personal page. The RAM's approval is also online.**
- **The «Proposal of Learning Agreement» is a form (the handwritten or digital signature of the RAM is required).**
- **In the Learning Agreement the student can only insert exams already present in the Study Plan.**
- **If a student intends to enter an elective exam, he/she must first choose the exam and have the approved study Plan.**

CONTACT PERSONS 1/2

- **Who do I need to talk to in order to correctly apply?**
 - Bilateral Agreement Promoter (often has useful information about the host institution)
 - RAM
 - CAM
 - Erasmus Office

CONTACT PERSONS 2/2

- **CAM (Coordinatore Accademico per la Mobilità Internazionale)**

Prof. Jacopo Ciambella

jacopo.ciambella@uniroma1.it - (+39) 06 445858293

- **Faculty's Erasmus Office**

Dott.ssa Clara D'Eletto

ingerasmus@uniroma1.it - (+39) 06 44585713

Dott.ssa Daniela De Angelis

daniela.deangelis@uniroma1.it - (+39) 06 44585848

RAM'S LIST

RAM dei Consigli d'Area (CdA)

Degree	Professor	E-mail
AEROSPACE, AERONAUTICAL, SPACE AND ASTRONAUTICAL ENGINEERING	Francesco NASUTI	<i>francesco.nasuti@uniroma1.it</i>
INGEGNERIA CIVILE E INDUSTRIALE (LT)	Francesco CIOFFI	<i>francesco.cioffi@uniroma1.it</i>
ENVIRONMENTAL ENGINEERING (ROME)	Luigi PIGA	<i>luigi.piga@uniroma1.it</i>
CHEMICAL ENGINEERING	Roberto BUBBICO	<i>roberto.bubbico@uniroma1.it</i>
CIVIL ENGINEERING	Jacopo CIAMBELLA	<i>jacopo.ciambella@uniroma1.it</i>
CLINICAL AND BIOMEDICAL ENGINEERING	Daniela IACOVIELLO	<i>daniela.iacoviello@uniroma1.it</i>
TRANSPORT SYSTEM ENGINEERING	Stefano RICCI	<i>stefano.ricci@uniroma1.it</i>
SECURITY AND CIVIL PROTECTION ENGINEERING	Mara LOMBARDI	<i>mara.lombardi@uniroma1.it</i>
NANOTECHNOLOGY ENGINEERING	Giuseppe ZOLLO	<i>giuseppe.zollo@uniroma1.it</i>
SUSTAINABLE AND ENVIRONMENTAL ENGINEERING (RIETI)	Giuseppe SAPPÀ	<i>giuseppe.sappa@uniroma1.it</i>
INGEGNERIA EDILE-ARCHITETTURA	Cesira PAOLINI	<i>cesira.paolini@uniroma1.it</i>
ELECTRICAL ENGINEERING	Fabio GIULII CAPPONI	<i>fabio.giulii capponi@uniroma1.it</i>
ENERGY ENGINEERING	Domenico BORELLO	<i>domenico.borello@uniroma1.it</i>
MECHANICAL ENGINEERING	Dionisio DEL VESCOVO	<i>dionisio.delvescovo@uniroma1.it</i>

Deadline for On-line Application (and all the required documents):

March 6th, 2023 – 2.00 PM (Italian time)



Erasmus+